

**Minutes of Meeting**

**National Mathematics Day 2025**

**Date:** 15.12.2025  
**Time:** 3:00 pm  
**Venue:** IQAC CELL

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**Members Present:**

1. IQAC Coordinator
2. Principal
3. Head, Department of Mathematics
4. Faculty Members
5. Student Representatives

**Agenda of the Meeting:**

1. Planning for the celebration of National Mathematics Day 2025
2. Calibration of activities under MPCST, Bhopal
3. Allocation of responsibilities
4. Ensuring quality standards as per IQAC guidelines

**Proceedings of the Meeting:**

- The meeting was chaired by the Principal, who emphasized the importance of celebrating National Mathematics Day to enhance students' interest in mathematics.
- The IQAC Coordinator discussed the guidelines and quality parameters to be followed for organizing the program effectively.
- It was decided that the program would be conducted under the support of MPCST, Bhopal.
- The Head of the Department of Mathematics proposed various activities such as quiz competition, poster presentation, mathematical model exhibition, and expert lectures.
- Responsibilities were assigned to faculty members for smooth conduction of different activities.
- It was resolved to encourage maximum student participation and maintain proper documentation of the event.

**Resolutions:**

- The National Mathematics Day 2025 will be organized as per IQAC guidelines.
- Various academic and co-curricular activities will be conducted.
- Faculty members will coordinate different events.

- Proper reporting and documentation will be maintained.

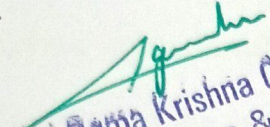
**Conclusion:**

The meeting concluded with a vote of thanks by the IQAC Coordinator. All members assured their full cooperation to make the program successful.

**Prepared by**  
IQAC Coordinator

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Principal/ Director

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